

Chris Sharp Cabinets Ltd Privacy Policy (Including GDPR)

Chris Sharp Cabinets Ltd privacy policy will explain how our organisation uses the personal data we collect from you when you get a quote, place an order or use our website.

Topics:

- What data do we collect?
- How do we use your data?
- How will we use your data?
- How do we store your data?
- Marketing
- What are your data protection rights?
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What data do we collect?

Chris Sharp Cabinets Ltd collect the following data:

- Personal identification information (Name, email address, phone number and address)

How do we collect your data?

You directly provide Chris Sharp Cabinets Ltd with most of the data we collect. We collect data and process data when you:

- Submit an online or in store enquiry
- Place an order for any of our products or services
- Use or view our website via your browser's cookies

How will we use your data?

Chris Sharp Cabinets Ltd collects your data so that we can:

- Process your enquiry, quote or order

When Chris Sharp Cabinets Ltd processes your order, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

How do we store your data?

Chris Sharp Cabinets Ltd securely stores your data in a locked cabinet at our head office, Tillbridge Lane, Scampton, Lincoln, LN1 2SX. It also stores electronic data securely on our IT System.

Chris Sharp Cabinets Ltd will retain data used for enquiries and quoting purposes for up to 2 years. Data relating to orders, products and services purchased will be retained in line with the Chris Sharp

Cabinets Ltd Guarantee which is currently set at a maximum of 20 years for some products. Once these time periods have expired, your data will be shredded or deleted from our files.

Marketing

Chris Sharp Cabinets Ltd would like to send you information about products and services of ours that we think you might like. If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop Chris Sharp Cabinets Ltd from contacting you for marketing purposes.

If you no longer wish to be contacted for marketing purposes, please email us at enquiries@chrisharpcabinets.co.uk.

What are your data protection rights?

Chris Sharp Cabinets Ltd would like to make sure you are fully aware of all your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request that Chris Sharp Cabinets Ltd for copies of your personal data. We may charge a small fee for this service.

The right to rectification – You have the right to request that Chris Sharp Cabinets Ltd correct any information you believe is inaccurate. You also have the right to request Chris Sharp Cabinets to complete any information you believe is incomplete.

The right to erasure – You have the right to request that Chris Sharp Cabinets Ltd erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request Chris Sharp Cabinets Ltd restrict the processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that Chris Sharp Cabinets Ltd transfer the data that we have collected to another organisation, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us:

Email: enquiries@chrisharpcabinets.co.uk

Telephone: 01522 504506

What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our website, we may collect information from you automatically through cookies or similar technology.

For further information, visit allaboutcookies.org

How do we use cookies?

Chris Sharp Cabinets Ltd uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

What type of cookies do we use?

There are several different types of cookies, however, our website uses:

Functionality – Chris Sharp Cabinets Ltd uses these cookies so that we recognise you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

Advertising – Chris Sharp Cabinets Ltd uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. Chris Sharp Cabinets Ltd sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies on other websites

The Chris Sharp Cabinets Ltd website contains links to other websites. Our privacy policy applies only to our website, so if you click on another website, you should read their privacy policy.

Changes to our privacy policy

Chris Sharp Cabinets Ltd keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 17 December 2019.

How to contact us

If you have any questions about the Chris Sharp Cabinets Ltd privacy policy, the data hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email: enquiries@chrisharpcabinets.co.uk

Telephone: 01522 504506

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Chris Sharp Cabinets Ltd has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.